



FIRST PRESBYTERIAN BIRMINGHAM

Infant/Two-Year-Old Room Policy 2011 - 2012

Welcome to FPC Birmingham and to our nurseries. All of our caregivers have been trained and screened with background checks completed. Your child's safety is our primary concern, and we have developed a policy to aid in that process. Please read this carefully and if you need further information, contact Cindy Merten at 248-644-2087 x145 or cindymerten@fpcbirmingham.org.

1. Please keep your child(ren) home if they are running a temperature and/or have a contagious disease. Children should be free of any illness and/or colored mucus for 24 hours prior to coming to our infant/Toddler rooms. You will be paged to pick up your child should he/she exhibit signs of illness.
2. Each child needs to bring:
 - An extra change of clothing in a labeled ziplock bag.
 - Extra diapers and wipes in diaper bag.
 - LABELED personal items.
 - Familiar comforting items such as a blanket and/or pacifier, if needed.
 - Written instructions for any information needed by the child care giver such as feeding schedule, change in child's personal information, new pick up person.
 - LABELED covered cups or bottles if the child cannot drink from a paper cup.
 - Milk and formula must be kept in the infant room refrigerator. Formula must be premixed by the parent.

3. Toddler room pick up—you will be greeted at the door with your child and their personal items. The caregiver will review with you any pertinent information that they filled out during childcare time. Parent must sign out child and return beeper.
4. Anyone other than the parent must have a written consent from the parent with parent signature to pick up child. A picture identification is required to show to caregiver before the child is released from Infant/Toddler Room.
5. Discipline/behavior - FPC welcomes you and your children. We want your child to experience the love of God under the care of our nurturing staff. If at any time a caregiver needs to intervene, they will first attempt to redirect your child. If that is unsuccessful, we will separate the child from the group for a brief time out. If this is a reoccurring problem, we will meet with you to discuss a mutually beneficial solution.
6. We have animal crackers and/or goldfish available in the nurseries for snacks. Please let the caregivers know if you do **not** want your child to have them.
7. PLEASE LABEL EVERYTHING.

We welcome your comments and suggestions.

Cindy Merten and the Children's and Family Ministries Committee